



Humphreys County Utility District is an equal opportunity employer. Humphreys County Utility District does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

**PERSONAL INFORMATION**

*Incomplete information could disqualify you from further consideration. Please complete all fields.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Contact Phone # \_\_\_\_\_

Are you eligible to work in the U.S? \_\_\_Yes \_\_\_No

Have you ever been terminated from employment or asked to resign by an employer?  
\_\_\_Yes \_\_\_No **If yes**, please provide company names and details

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? \_\_\_Yes \_\_\_No

**EMPLOYMENT DESIRED**

Position desired \_\_\_\_\_

Date you can start \_\_\_\_\_ Hourly rate/Salary desired \_\_\_\_\_

Are you currently employed? \_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

**REFERRAL SOURCE**

Have you ever worked for Humphreys County Utility District? \_\_\_Yes\_\_\_No If yes, please explain \_\_\_\_\_

\_\_\_\_\_  
Do you know anyone who works for our company? \_\_\_Yes \_\_\_No If yes, who? \_\_\_\_\_

Do you have a valid TN Driver's License? \_\_\_Yes \_\_\_No

Do you have a valid CDL? \_\_\_Yes \_\_\_No If yes, list any restrictions \_\_\_\_\_

Have you ever been employed by a Federal DOT Regulated employer? \_\_\_Yes \_\_\_No

Would you be available to work overtime? \_\_\_Yes \_\_\_No

<b>EDUCATION</b>	<b>Name and location of school</b>	<b>Degree Received</b>	<b>Subjects studied/Major</b>
High School			
College or University			
Trade, Business or Correspondence School			

**EMPLOYMENT HISTORY** Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		<b>Summarize the nature of work performed and job responsibilities</b>	
		_____	
		_____	
		_____	
Annual Salary/Hourly Wage			
Reason for leaving			
From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and title		<b>Summarize the nature of work performed and job responsibilities</b>	
		_____	
		_____	
		_____	
Annual Salary/Hourly Wage			
Reason for leaving			

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		_____	
		_____	
Annual Salary/Hourly Wage			
Reason for leaving			
From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		<b>Summarize the nature of work performed and job responsibilities</b>	
		_____	
		_____	
		_____	
Annual Salary/Hourly Wage			
Reason for leaving			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? \_\_\_\_Yes \_\_\_\_No If yes, list or explain

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**REFERENCES**

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			

**Please read carefully before signing.**

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Humphreys County Utility District to hire me. If I am hired, I understand that either Humphreys County Utility District or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Humphreys County Utility District has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Humphreys County Utility District true and complete information on this application. No requested information has been concealed. I authorize Humphreys County Utility District to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE ABOVE.**